

# Leukemia & Lymphoma Foundation

IRAS Charities Registration No.: 01699  
IPC Registration No. (MOH): HEF0083/G  
UEN: T02SS0150A

## Annual Report for Year Ended 31 December 2017

Leukemia and Lymphoma Foundation LLF was set up on 13 September 2002 as a society. It was registered as a charity under the Charities Act on 12 June 2003.

**Unique Entity Number (UEN)** : T02SS0150A  
**MOH Health Endowment Fund** : HEF0083/G  
**Registered Address** : 10 Sinaran Drive #10-20  
Novena Medical Center  
Singapore 307506

### Governing Committee 2017:

Name	Designation
Dr Patrick Tan Huat Chye	President
Ms Wendy Tang May San	Vice President (Services & Projects)
Mr Tan Hee Teck	Vice President (Fund-raising & Events)
A/Prof Ren Ee Chee	Honorary Treasurer
A/Prof Goh Yeow Tee	Honorary Secretary
Ms Annabel Kang	Ordinary Member
Dr Seong Peck Suet Lydia	Ordinary Member

Dr Patrick Tan is the Medical Director of the Haematology & Stem Cell Transplant Centre at Mt Elizabeth Hospital. He is a registered medical specialist in Haematology and was posted as a special fellow to the Fred Hutchinson Cancer Center in Seattle, USA for work in Bone Marrow Transplant and Transplant Immunology. Upon his return to Singapore General Hospital, Dr Tan had led the Department of Haematology in more than 600 cases of haematopoietic stem cell transplant (1985 – 2004). Since joining Mt Elizabeth Hospital, Dr Tan had performed more than 150 stem cell transplants from 2005. Dr Tan is the President in 2016 and 2017.

Ms Wendy Tang May San is the Director of Acres Consultancy. She has over 20 years of experience working in the real estate industry. Her work experiences included many major projects in Beverly Tower Development Sdn Bhd, Alpha

Investment Partners and Knight Frank. Ms Tang was the President of LLF in 2015 and is the Vice President (Services & Projects) in 2016 and 2017.

Mr Tan Hee Teck is a member of the Board, and President & Chief Operating Officer of Genting Singapore PLC (“GENS”). GENS is listed on the Main Board of the Singapore Exchange Securities Trading Limited (“SGX”) with a market capitalization of over S\$20 billion. Concurrently, he is also the Chief Executive Officer of Resorts World at Sentosa Pte Ltd. He is the corporate officer responsible for the management of the GENS Group’s businesses and concurrently oversees the development, operations and business of Singapore’s Integrated Resort at Sentosa. Mr Tan is the Vice President (Fund-raising & Events) from 2014 to 2017.

A/Prof Ren Ee Chee is the Principal Investigator in the Singapore Immunology Network SigN and concurrently Assoc Professor at the Department of Microbiology, Yong Loo Lin School of Medicine, NUS. He serves as Board member in local and overseas organisations including Nanyang Polytechnic, Member of Pharmacogenetics Panel of Health Sciences Authority and Member of the FTF Foundation of Bankinter, Spain. He is the Treasurer of LLF from 2015 to 2017.

A/Prof Goh Yeow Tee is a haematologist specialist and Senior Consultant at Singapore General Hospital. He is the Acting Chairman of the Division of Research, Director of Clinical Trials Resource Centre and the Office of Translational Medicine Oversight in SGH. A/Prof Goh is actively involved in basic research to treat leukemia and much of his efforts have focused on translating invaluable knowledge gleaned from bench research into the clinic. He has been recipient of more than S\$5 million in research grants. A/Prof Goh is also Adjunct Associate Professor at Duke-NUS Graduate Medical School and Clinical Senior Lecturer at the National University Hospital. He is the Honorary Secretary in 2016 & 2017.

Ms Annabel Kang is a Senior Associate in the Corporate Real Estate Practice of WongPartnership LLP. Her main areas of practice include property-related work including sales and purchases, development work, mortgages, mortgagees’ sales and tenancy matters. Annabel graduated from the University of Nottingham with a Bachelor of Laws (LLB) Honours and is admitted to the Singapore Bar. Apart from a law degree, she also holds a Bachelor of Arts degree with a Diploma in Education from the Nanyang Technological University of Singapore.

Dr Seong Peck Suet, Lydia is a registered Public Health Specialist doctor. She has worked in the Ministry of Health (MOH) for more than 10 years and was involved in policy and planning in MOH HQ. Lydia has also been involved in the licensing and accreditation of all health care facilities in Singapore that included setting the standards of care for special health services. She has extensive experience in aged care and has worked in several VWOs that focus on care for the elderly. Dr Seong is the salaried staff CEO of LLF with effect from 1 Oct 2014 and an Ordinary Member on LLF Board.

Details of the profile of all Board members are also available at LLF website at [www.llf.org.sg](http://www.llf.org.sg)

As at 31 Dec 2017, all Board members had served for 10 years or more as Board members leading LLF from inception to her current development. All members had been instrumental to guide LLF with their unique expertise, deep knowledge and commitment. Dr Patrick Tan is among the pioneer stem cell transplant specialists in Singapore and he continues to lead LLF in the search for cure and care for patients in this difficult field of medicine. Prof Ren and Prof Goh are both deeply engaged in the cutting edge research in blood cancers. Their visionary foresight and understanding of the latest international research and cure are instrumental in helping LLF map our next decade of growth. Mr Tan Hee Teck, with his wide industry networks coupled with his astute financial experience ensures robust governance foundation in LLF. Ms Annabel Kang brings to the team her legal expertise and was critical to review LLF's Constitution. Ms Wendy Tang has garnered fundraising efforts through her wide networks. Dr Seong has wide experience in the charity sector in Singapore, having worked in MOH and AIC prior to joining LLF as her first CEO. Dr Seong's ongoing academic involvement in NUS gives LLF the advantageous edge to work well with student volunteers to achieve LLF's objective and giving the students a rich internship experience while volunteering through and with LLF.

MOH approved External Auditor : Mr Koh Wee Kwang

Auditor : CA Trust PAC  
2 Bukit Merah Central #21-01  
Singapore 159835

## **OBJECTIVES**

Leukemia and Lymphoma Foundation was registered under the Charities Act in 2003. Its governing document is its Constitution. Its objects are :

- To advance the scientific and clinical knowledge of leukemia, lymphoma and its related fields
- To support and improve the quality of life of patients and their families
- To promote co-operation with like-minded organisations including sponsoring conferences for the exchange of ideas and information
- To support resource centres for promoting public awareness

## **POLICIES**

### **Funding sources**

The Charity is solely funded by donations from the public, both individuals and corporate organisations. Donations from individuals, supporters and well-wishers form the bulk of the funds needed to support all our needy patients who undergo curative treatment blood cancers in the government restructured hospitals.

### **Reserves Policy and Investment**

The surplus budget of the Foundation is placed in risk-free Fixed Deposits with local Banks of good credit rating. Existing policy provides for the Foundation to retain her reserves up to a maximum limit of 5 times its annual expenses.

### **Declaration of Conflict of Interest**

LLF Policy No.8 states that “The Foundation shall not enter into any contracts for supplies, sponsorship or other contracts where any of the Board members, staff or volunteers have any direct or indirect pecuniary interest.”

All Board members and members of the Governing Committee have declared that they do not have any personal or vested financial interest in all the business transactions or contracts that LLF may enter into or have entered into during the year 2017. Annual declaration of Conflict of Interest is required of all Board members and employed staff. Board members and employed staff who may have personal/vested financial interest in any business transactions or contracts related to LLF would be required to make a declaration and to abstain from the procurement and decision processes.

### **Remuneration of trustees**

No remuneration has been paid to any trustees or members of the Governing Committee since the inception of LLF.

### **Related Entities**

Dr Lydia Seong was employed as CEO, and a full-time employed staff with effect from 1 Oct 2014. She is also concurrently an Ordinary Member on LLF Board. She receives remuneration in relation to her employment as CEO and does not receive remuneration as Ordinary Member on LLF Board.

## Attendance of LLF Board members at Governing Committee meetings

Dates	Patrick Tan	Tan Hee Teck	Ren Ee Chee	Wendy Tang	Annabel Kang	Goh Yeow Tee	Lydia Seong
24 Jan 2017	✓	✓	✓		✓	✓	✓
25 Jul 2017	✓	✓	✓				✓
21 Oct 2017	✓	✓	✓				✓

## REVIEW OF YEAR 2017

### Staffing

As at 31 December 2017, there were 2 full-time administrative staff employed by the Foundation.

### Executive Office

Dr Seong Peck Suet, Lydia is the Chief Executive Officer employed as a full time staff since 1 Oct 2014. She holds concurrent post as an Ordinary Member of the Governing Committee. Dr Seong received remuneration for her employment as CEO and she does not receive remuneration as a member of the Governing Committee.

### Patient Support

The Foundation had been working closely with medical social workers of all the government Restructured Hospitals to identify and provide financial assistance to needy patients who undergo expensive curative treatment for blood cancers.

During the year 2017, LLF had approved subsidies amounting to more than S\$619,328 to 24 cases referred by the Government Restructured Hospitals.

### LLF Family Walk at Bishan Park

LLF Family Walk was held on Sat 25 Nov with volunteers from Visa International. The event saw the launch of LLF book, Tweet Tweet, as volunteers and patients spent the morning at Bishan Park looking for birds identified by the authors of Tweet Tweet at the Park.

## **Public education and awareness**

(a) Publication of Patient Stories – Scribbles II

Fourteen patients shared their treatment journey through Scribbles from the Heart which was published in December 2017.

(b) Publication of Tweet Tweet

Four volunteers teamed up together to produce a book on common birds seen in Singapore parks. Aptly titled “Tweet Tweet”, this booklet raised more than \$36,000 through sales.

(c) Blood Cancer Public Forum

A Public Forum was held on 22 Apr 2017, in collaboration with Singhealth Duke-NUS Blood Cancer Centre SDBCC. The Forum highlighted the role of TCM in the management of blood cancers; Ms Pearline Koe shared social worker’s perspective on life after cancer treatment; Ms Lee Miaw Sim shared her expertise on managing blood diseases with good nutrition. A cancer survivor shared his experience and participants heard of the support LLF offers to blood cancer patients and their families. It was a lively discussion as patients shared their experiences and encouraged one another to soldier on their battle.

(d) GP Forum

A GP Forum on Towards a Synergistic Care was held in collaboration with SDBCC on 19Aug and sponsored by many pharmaceuticals. Two project teams from the Citi-YMCA Youth for Causes also participated to better understand the work on education of blood cancers.

## **Citi-YMCA Youth for Causes YFC**

For the first time in 15 years, LLF was selected to be the beneficiary of 3 YFC teams. LLF was awarded the Supportive VWO award and the teams collectively raised more than \$23,000 through their various street sales and fundraising activities including school concert.

## **Support programmes for patients and their families**

To support patients and their families, regular outings and activities were held to help families bond with their loved ones eg art and craft sessions and tour of Singapore Art Museum conducted by our volunteer.

## FINANCIAL STATEMENT

	Total (\$)
A Tax deductible donations	910,386
B Income and donations received from other sources	174,662
C Total Income	1,085,048
D Total Expenditure	857,278
E Excess (Deficit) of total income over expenditure (C-D)	227,770
Breakdown of total expenditure :	
- Direct charitable expenses	644,184
- Fund raising expenses	89,065
- All other operating expenses	124,029

*Note : Financial information extracted from the audited statement of accounts for period 1 January 2017 to 31 December 2017*

## FUTURE PLANS AND COMMITMENTS

The Foundation is committed to continually support patients and their loved ones in their battle against leukemia, lymphoma and related blood diseases. LLF seeks to work collaboratively with all healthcare professionals of the Restructured Hospitals and like-minded organisations to achieve her objectives.

The Foundation plans to produce patient information booklets in 2018. This is a collaborative project with an education institution to produce information booklets for patients and their loved ones. The information booklets on leukemia, lymphoma and multiple myeloma will empower our readers to understand blood cancers better.

Ongoing art and craft sessions will be conducted to provide opportunities for patients and their families to bond over hands-on activities.

A CML Symposium will be organised in collaboration with a local hospital.

LLF will continue to work with energetic youths through the Citi-YMCA Youth for Causes projects to raise awareness of blood cancers and to fundraise for LLF.

LLF has commenced discussions with NCSS to jointly conduct a social research on caregivers of patients with blood cancers. Little is known about the needs of caregivers, many of whom are family members of patients who undergo arduous journey of treatment for the sake of their loved ones. It is hoped that insights from the research will guide LLF in developing programmes and services that will better meet their needs.