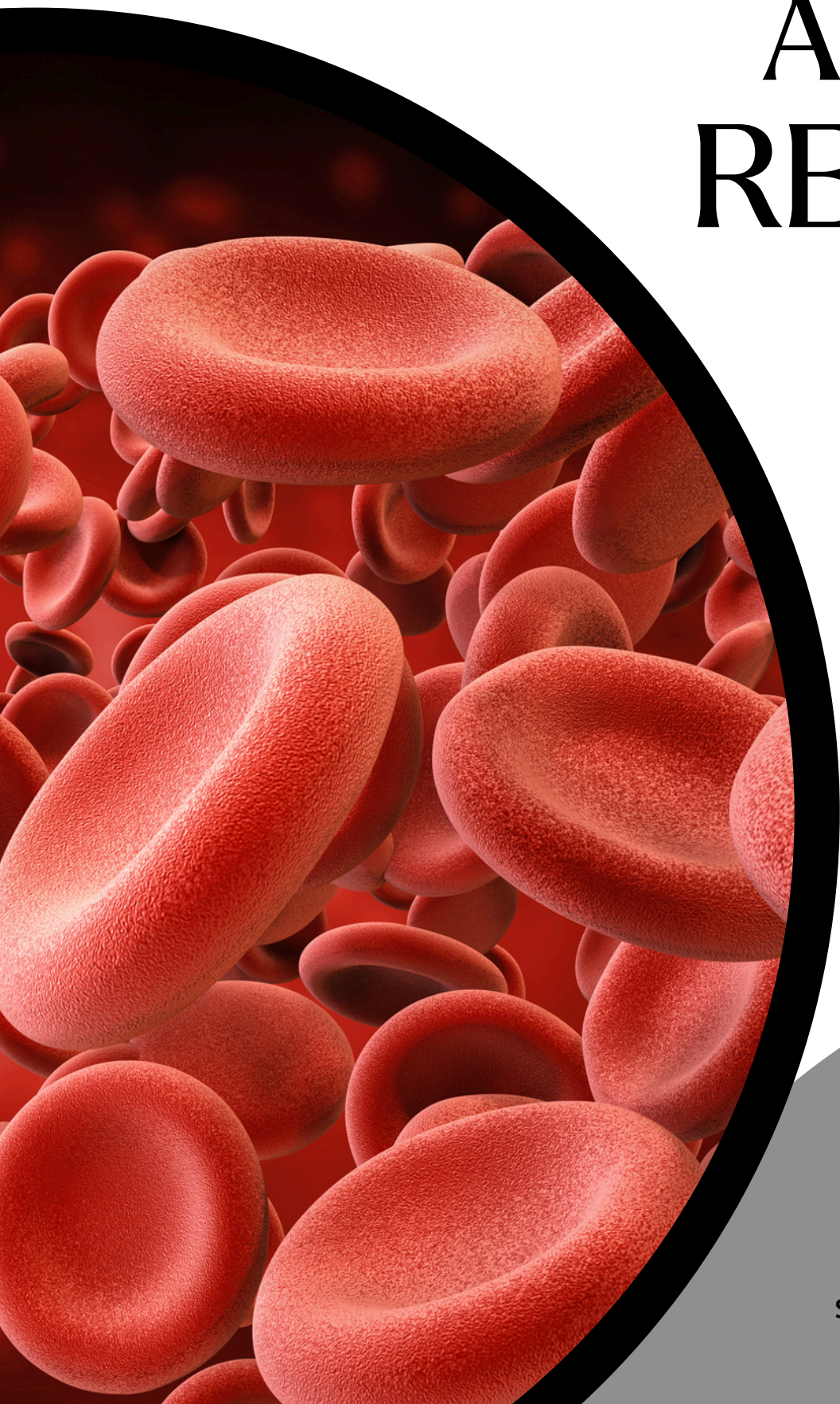


Leukemia & Lymphoma
Foundation

2023 ANNUAL REPORT

EST. 2003



T02SS0150A

llf.org.sg

6397 2394

service@llf.org.sg



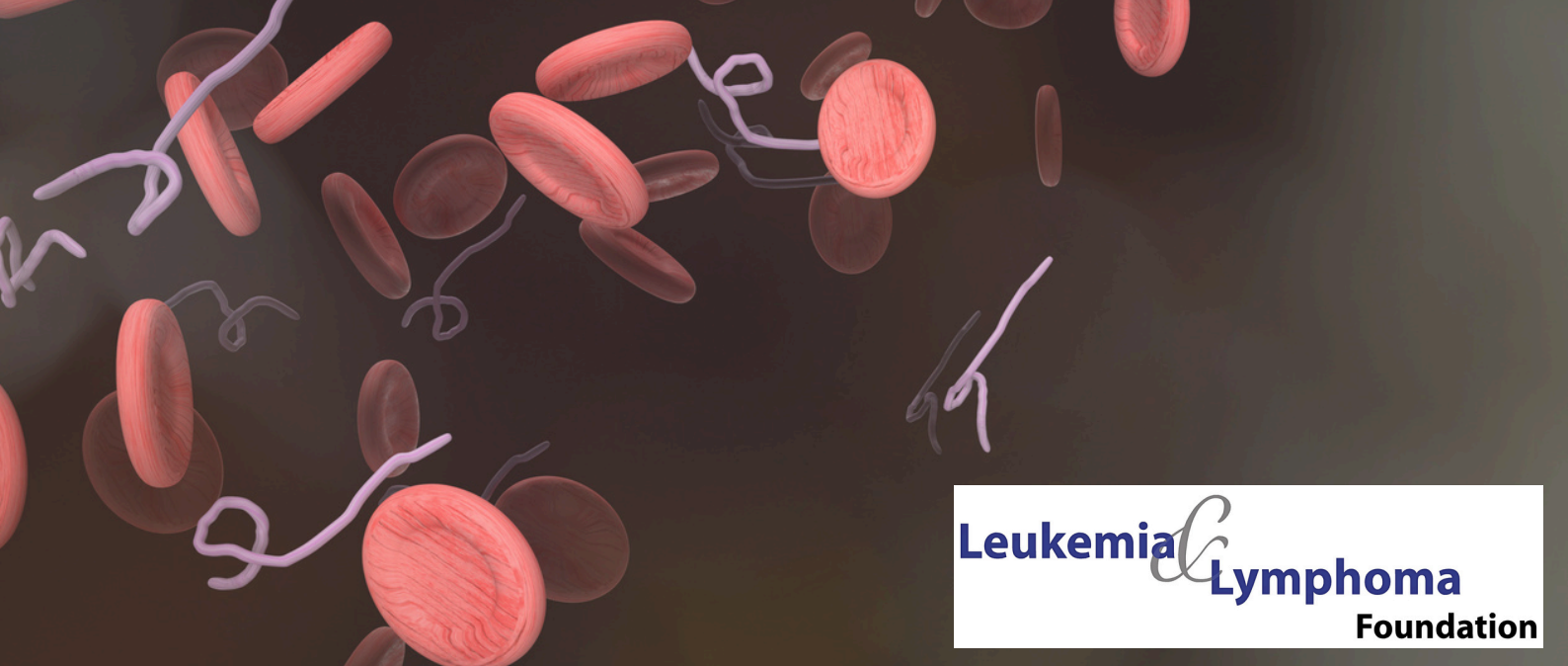


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INTRODUCTION

Leukemia and Lymphoma Foundation (LLF) was set up on 13 September 2002 as a society (Charity Registration Number: 01699). It was registered as a charity under the Charities Act on 12 June 2003 and is a full member of National Council of Social Services (NCSS).

LLF has attained the status of an Institution of Public Character IPC since 2003. The current IPC status is valid from 26 June 2023 to 25 June 2026.

Unique Entity Number (UEN) : T02SS0150A
Registration as a Society : 13 Sep 2002
MOH Health Endowment Fund : HEF0083/G
Registered Address : 10 Sinaran Drive #10-20
Novena Medical Center, Singapore 307506
Banker : DBS Bank

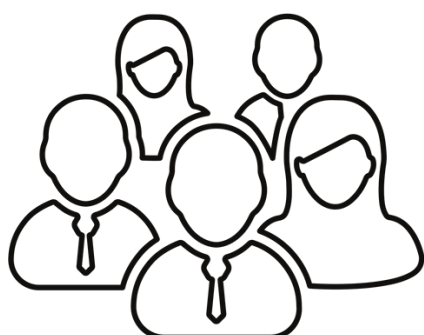


GOVERNING COMMITTEE

Governing Committee 2023:

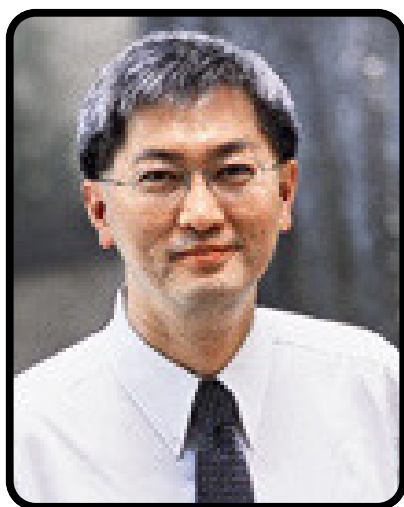
Name	Designation
A/Prof Ren Ee Chee	President
Mr Tan Hee Teck	Vice President (Fundraising & Events)
Ms Annabel Kang	Vice President (Services & Projects)
Dr Benjamin Mow Ming Fook	Honorary Secretary
Mr Poon Soon Yuen Dickson	Honorary Treasurer
Ms Carol Fong	Ordinary Member
Dr Charles Chuah	Ordinary Member
Mr Eugene Ang	Ordinary Member

In accordance with the 'Board Policy Manual', the Governing Committee composition is regularly reviewed. In addition, all GC members are required to submit for re-nomination and re-appointment in accordance to the Constitution. There is no automatic renewal of tenure for all GC members. In accordance to the constitution, there is a maximum term limit of three consecutive years for the position of Honorary Treasurer.





MEET THE BOARD 2023/24



Dr Ren Ee Chee
President

A/Prof Ren Ee Chee

is the Principal Investigator in the Singapore Immunology Network SgN and concurrently Associate Professor at the Department of Microbiology, Yong Loo Lin School of Medicine, NUS. He serves as a Board member in local and overseas organisations including Nanyang Polytechnic, Member of Pharmacogenetics Panel of Health Sciences Authority and Member of the FTF Foundation of Bankinter, Spain. He was the elected Honorary Treasurer of LLF from 2015 to 2017. Prof Ren had been Vice President (Fundraising and Events) in FY2018-2019. Prof Ren was elected LLF Secretary for FY2021, and he was elected LLF President for FY2022 and FY2023.

Mr Tan Hee Teck

was elected as LLF President from FY2018 to FY2021. He is a member of the Board, and President & Chief Operating Officer of Genting Singapore PLC ("GENS"). GENS is listed on the Main Board of the Singapore Exchange Securities Trading Limited ("SGX") with a market capitalization of over S\$20 billion. Concurrently, he is also the Chief Executive Officer of Resorts World at Sentosa Pte Ltd. He is the corporate officer responsible for the management of the GENS Group's businesses and concurrently oversees the development, operations and business of Singapore's Integrated Resort at Sentosa. Mr Tan was LLF Vice President (Fund-raising & Events) from 2014 to 2017 and FY2022-2023.



Mr Tan Hee Teck
VP, Fundraising & Events



Ms Annabel Kang
VP, Services & Projects

Ms Annabel Kang

is a Senior Associate in the Corporate Real Estate Practice of WongPartnership LLP. Her main areas of practice include property-related work including sales and purchases, development work, mortgages, mortgagees' sales and tenancy matters. Annabel graduated from the University of Nottingham with a Bachelor of Laws (LLB) Honours and is admitted to the Singapore Bar. Apart from a law degree, she also holds a Bachelor of Arts degree with a Diploma in Education from the Nanyang Technological University of Singapore. Ms Annabel was the Honorary Secretary in FY2015 and an Ordinary member from FY2016 – FY2019. Ms Kang had served as LLF Vice President in 2020-2021 and was re-elected as LLF Vice President (Services & Projects) for FY2022 and FY2023.

Ms Carol Fong

was invited to join LLF as an Ordinary Member in 11 Feb 2019. Ms Fong is the Group Executive Director of CGS-CIMB Securities. She is responsible for the overall management and financial performance of the entire Groups equities business, a regional franchise covering Asia Pacific (ex-Japan) as well as offices in London and New York. Ms Fong's vast experience in financial markets over 35 years brings a highly valued perspective to the management of LLF. Ms Fong had been elected as LLF's Honorary Treasurer in FY2020, FY2021 and FY2022. Ms Fong continues to serve LLF as an Ordinary Member in the Governing Committee in FY2023.



Ms Carol Fong
Ordinary Member



Dr Benjamin Mow
Honorary Secretary

Dr Benjamin Mow

is a distinguished haematologist with many years of experience in clinical care. He had been supporting LLF as a volunteer speaker for LLF's educational talks and was officially appointed ordinary Board member from 1 Jan 2021. Dr Mow was elected LLF Honorary Secretary in FY2022 and FY2023.





Dr Charles Chuah

joined LLF as an Ordinary Member in FY2022. He is an experienced haem-oncologist and had been the invited specialist speaker on blood cancers for many of LLF's patient education talks. Dr Chuah serves LLF as an Ordinary Member in the Governing Committee in FY2023.



Dr Charles Chuah
Ordinary Member

Mr Dickson Poon

is the First Vice President of UOB Bank Singapore, and an active volunteer with SGH. Mr Poon was officially appointed LLF ordinary Board member from 1 Dec 2021. Mr Poon was elected Honorary Treasurer in FY2023.



Mr Eugene Ang
Honorary Treasurer

Mr Eugene Ang

joined LLF as an Ordinary Member effective from 3 Jan 2023. He is a Chartered Financial Analyst (CFA Institute) since 2001, Chartered Accountant (Institute of Chartered Accountants in England and Wales) since 1997. Mr Ang has more than 30 years of business experience, and has held various roles in his professional career, family office professional for a prominent family in the global resource-based manufacturing business, CFO of a HK listed company, investment banker advising clients on sale and acquisitions of businesses, primary and secondary capital raisings, tax advisor for international oil and gas businesses and external auditor.

**THANK YOU FOR YOUR
PRO BONO SERVICE**



LLF KEY MANAGEMENT

Dr Seong Peck Suet, Lydia

is a registered Public Health Specialist doctor. She had worked in the Ministry of Health (MOH) for more than 10 years and was involved in policy and planning in MOH HQ. Lydia had also been involved in the licensing and accreditation of all health care facilities in Singapore that included setting the standards of care for special health services. She has extensive experience in aged care and has worked in several SSAs that focus on care for the elderly. Dr Seong is the salaried staff CEO of LLF with effect from 1 Oct 2014 and an Ordinary Member on LLF Board. She was part of the founding pioneers of LLF. As part of renewal and Board succession plans, Lydia offered her resignation from LLF Board from 21Sep 2020. She remains as on LLF Senior Management as CEO to ensure continuity of LLF's operations.



Dr Lydia Seong
Chief Executive Officer

Details of the profile of all Board members and key Management are also available at LLF website at **www.llf.org.sg**

As part of good governance, LLF Board has been actively implementing Board renewal and succession planning over the past few years to be aligned with existing COC Guidelines.

Members are cognizant that the work of LLF and blood cancers are unique and pose niche areas of service needs. All members had been instrumental to guide LLF with their unique expertise, deep knowledge and commitment.

Prof Ren, Dr Charles Chuah and Dr Ben Mow have vast and deep knowledge of haem-oncology and are deeply engaged in the cutting-edge research in blood cancers. Their visionary foresight and understanding of the latest international research and cure are instrumental in guiding LLF steer our growth and service.

Mr Tan Hee Teck, with his wide industry networks coupled with his astute financial experience ensures robust governance foundation in LLF.

Ms Annabel Kang brings to the LLF team her legal expertise and played a critical role to review LLF's Constitution and legal requirements as a charity.

Dr Seong has wide experience in the charity sector in Singapore, having worked in MOH HQ and Agency for Integrated Care prior to joining LLF as LLF's first CEO. Dr Seong's ongoing academic involvement in NUS/NUHS gives LLF the advantageous edge to work well with student volunteers to achieve LLF's objective while giving the students a rich practical experience through volunteering projects with LLF.

LLF BOARD SELECTION AND RECRUITMENT

With reference to the Board Appointment Guide for Charities, LLF Board adopts the diversity matrix for identifying potential Board members. The Foundation has established SOPs for identifying and recruiting new members to serve on LLF Governing Committee and Subcommittees.

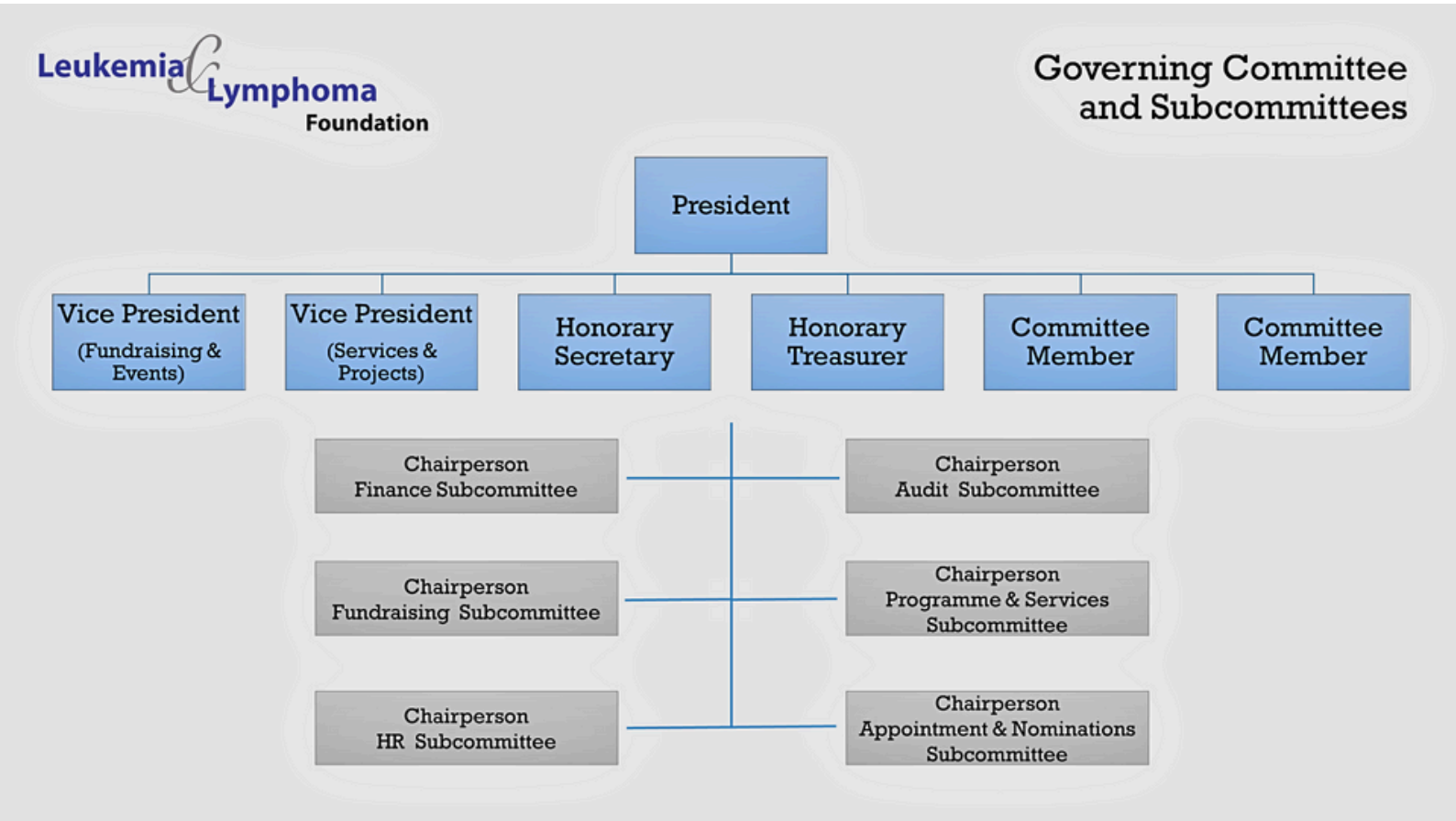
ORIENTATION, INDUCTION AND TRAINING PROGRAMME

All new Board members and staff undergo a structured orientation and induction programme to familiarise them with the Singapore healthcare system, local charity landscape, blood cancers and relevant legislative and governance compliance matters.

LLF BOARD AND SUBCOMMITTEES

The terms of reference of LLF Board and Governing Committee, and the duties of office bearers are set out in LLF Constitution.

LLF Board and Governing Committee is supported by six subcommittees that work in close collaboration with Senior Management to ensure continuity in our service to the community. Each subcommittee is led by a Chairperson whose Terms of Reference are clearly stated.



The TOR of the six subcommittees are listed below:

(a) Finance Subcommittee



- i. To review budgets initially prepared by LLF staff, to help develop appropriate procedures for budget preparations, and on a consistency between the budget and the organisation's plans;
- ii. To ensure regular and accurate monitoring and accountability for funds and report to the Board on any financial irregularities and concerns;
- iii. To recommend financial guidelines to the Board (such as to establish a reserve fund or to obtain a line of credit for a specified amount);
- iv. To work with staff to design financial reports and ensure that reports are accurate and timely;
- v. To oversee short and long-term investments, vi. To advise the CEO and other appropriate staff on financial priorities and information systems

(b) Audit Subcommittee



- i. To oversee the financial reporting and disclosure process, and monitor the choice of accounting policies and principles.
- ii. To review the audit plans and reports of the external auditors and internal auditors, and considers the effectiveness of the actions taken by management on the auditors' recommendations.
- iii. To conduct periodic internal checks on key processes to ensure compliance with the established procedures, and report to the Board on the findings and recommendations for improvements.
- iv. To analyse and address the risks that are associated with the key processes.
- v. To oversee regulatory compliance and whistleblower guidelines (where applicable)
- vi. To report to the Board of any financial irregularities, concerns and opportunities.
- vii. To liaise with auditors on any significant matters arising.

(c) Fundraising Subcommittee



- i. To work with staff to establish a fund-raising plan that incorporates a series of appropriate vehicles, such as special events, direct mail, fundraising campaigns, etc;
- ii. To work with fund-raising staff in their efforts to raise money;
- iii. To identify and solicit funds from external sources of support;
- iv. To take the lead in certain types of outreach efforts, such as chairing a dinner/dance committee or hosting fund-raising parties, etc;
- v. To be responsible for involvement of all Board members in fund-raising, such as having Board members themselves make some monetary contributions, and vi. To monitor fund-raising efforts to be sure that ethical practices are in place, that donors are acknowledged appropriately, and that fundraising efforts are cost-effective.

(d) Programmes & Services Subcommittee



- i. To oversee new programme development, and to monitor and assess outcomes of existing programmes are in line with the vision, mission and objectives of LLF;
- ii. To guide development of service delivery mechanisms; iii. To initiate and guide programme evaluations

(e) HR Subcommittee



- i. Draft and/or revise personnel policies for Board approval,
 - ii. Review job descriptions,
 - iii. Establish a salary structure, and
 - iv. Review staff salaries annually, and
 - v. Review the staff benefits package.
 - vi. Guide development, review and authorisation of HR policies and procedures vii.
- Acts as a grievance Board for employee complaints. Since difficulties can arise if many less serious complaints are brought directly to the Board rather than to the staff's direct supervisor, it is preferable for the HR Sub-committee to act only on formal written grievances against the CEO or when an employee formally appeals a decision by the CEO to the Board.

(f) Appointment and Nominations Subcommittee



- i. Reviews the composition of the Board annually to ensure that the Board has an appropriate balance of independent Board members and to ensure an appropriate balance of expertise, skills, attributes and ability among the Board members.
- ii. Identifies potential board member candidates and explores their interest and availability for board service;
- iii. Nominates individual to be elected as members of the board;
- iv. Takes the lead in succession planning
- v. Nominates board members for election as board officers;
- vi. Designs and oversees a process of board orientation.

LLF ORGANISATION STRUCTURE

MANAGEMENT ORGANISATION CHART REPORTING TO GOVERNING COMMITTEE

2024



DR LYDIA SEONG
Chief Executive Officer



Admin Support



**Finance &
IT Support**



**Fundraising
Donor Management**



Human Resource



Governance



Patient Support

The Management of LLF, led by CEO reports to the Governing Committee and is responsible for the day-to-day operations of LLF.

LLF BOARD EVALUATION

LLF Board members regularly conduct Board self- evaluation on the effectiveness of LLF in serving our patients and in achieving LLF mission

MOH approved External Auditor : Ms Foong Chooi Chin (Susan)
Auditor : Baker Tilly TFW LLP
600 North Bridge Road
#05-01 Parkview Square
Singapore 188778

OBJECTIVES

Leukemia and Lymphoma Foundation was registered as a charity under the Charities Act in 2003. Its governing document is its Constitution. Its objects are:

- To advance the scientific and clinical knowledge of leukemia, lymphoma and its related fields
- To support and improve the quality of life of patients and their families
- To promote co-operation with like-minded organisations including sponsoring conferences for the exchange of ideas and information
- To support resource centres for promoting public awareness

CODE OF CONDUCT AND ETHICS

The Board has approved documented code of conduct and ethics for all Board members, staff and volunteers.

GOVERNANCE POLICY

The Board and the management of LLF are committed to high standards of corporate governance and compliance with the Code of Governance Evaluation (Enhanced Tier2) Checklist for Institutions of a Public Character. The full checklist and the Constitution of LLF are available at the Charity Portal at www.charities.gov.sg. LLF also strives to transparency standards as set out in MCCY's Charity Transparency Framework.

FUNDING SOURCES

LLF operations is solely funded by the generous donations from the general public, both individuals and corporate organisations. Donations from individuals, supporters and well-wishers form the bulk of the funds needed to support all our needy patients who undergo expensive curative treatment for blood cancers in the Singapore government restructured hospitals.

The Foundation does not receive any subsidies from government for her core programmes. To ensure sustainability of her programmes, LLF taps on available grants from CCT Community Capability Trust and TBCHF ToteBoard Community Healthcare Fund for relevant programmes and services to ensure good functioning of our Foundation and to serve the needs of our beneficiaries.

RESERVES POLICY AND INVESTMENT

The surplus budget of the Foundation is placed in risk-free Fixed Deposits with local Banks of good credit rating and MAS Treasury Bills. Existing policy provides for the Foundation to retain her reserves up to a maximum limit of five times her annual total operating expenditure. This is to ensure our sustainable ability to serve patients that are afflicted by blood cancers that often require very expensive curative treatment in our public hospitals and for which the cost is beyond the patients' financial means, even after government subsidies and mandatory health insurance coverage.

FUNDRAISING ACTIVITIES

During the year FY2023, LLF had not conducted any fund-raising activities. Income for LLF programmes are derived mainly from individual donations, grants and returns on investment via Fixed Deposits and MAS Treasury Bills. Hence the 'fundraising cost' attributable are derived from the transaction cost for the use of donation platforms and administrative charges.

LLF has a Fundraising Strategy adopted and approved by the Governing Committee. Our fundraising efficiency ratio is **1.5**.

LOANS

LLF policy stipulates that it does not make any loans to any employees, management, Board members, any related parties or third party.

SPONSORSHIP TO OTHER CHARITIES

LLF does not provide any sponsorship to any charities or activities.

DECLARATION OF CONFLICT OF INTEREST

LLF Policy states that "The Foundation shall not enter into any contracts for supplies, sponsorship or other contracts where any of the Board members, staff or volunteers have any direct or indirect pecuniary interest."

All employees, key executives and Board members are required to provide disclosure of their interests in all other organisations in which they are directors or have control or have a substantial shareholding or monetary interest to the Board when they are newly employed or appointed or whenever there are updates. LLF staff are not involved in setting their own remuneration.

In addition, all staff and GC members are required to declare on an annual basis that he/she does not have any personal or private business or associates that might be in a conflict to their functions or employment with LLF.

All Board members and members of the Governing Committee have declared that they do not have any personal or vested financial interest in all the business transactions or contracts that LLF may enter into or have entered into during the year 2023. During the course of the year, any Board members and employed staff who might have personal/vested financial interest in any business transactions or contracts related to LLF would be required to make a declaration and to abstain from the procurement and decision processes. In FY2023, all have declared NIL conflicts of interest.

There is no known family relationship of the executive staff with any of the board members. There is also no known conflict of interest arisen during the year.

WHISTLE BLOWING POLICY

LLF has set in place a whistle blowing policy approved by the Board and reviewed regularly. During the financial year, there have been no reports received pertaining to whistle blowing.

LLF PDPA

LLF has a PDPA Policy and prescribed Operating Procedures to ensure compliance with PDPA and safe protection of personal data of its clients, donors, staff and volunteers. Continual education and checks are in place to ensure that staff remain vigilant especially because of heightened cybersecurity risks. LLF had engaged RSM Risk Advisory Pte Ltd to review our PDPA practices and compliance. LLF aims to achieve standards comparable to DPTM Data Protection Trust Mark.

During the review year, there had been no known data breaches in the Foundation.

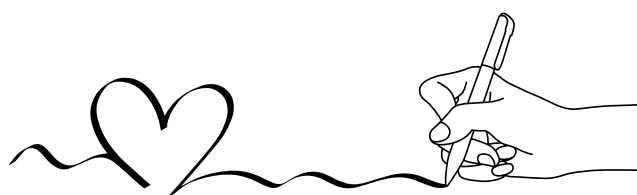
GOVERNANCE EVALUATION CHECKLIST (Enhanced Tier)

S/N	Code Guidelines	Code ID	Response	Explanation
Board Governance				
1	Induction and orientation are provided to incoming Board members on joining the Board. Are there Board members holding staff* appointments?	1.1.2	Complied No	
2	Staff* does not chair the Board and does not comprise more than one third of the Board.	1.1.3		
3	There are written job descriptions for their executive functions and operational duties which are distinct from their Board roles.	1.1.5		
4	There is a maximum limit of four consecutive years for the Treasurer position (or equivalent, e.g Finance Committee Chairman or person on Board responsible for overseeing the finances of the charity). Should the charity not have an appointed Board member, it will be taken that the Chairman oversees the finances.	1.1.7	Complied	
5	All Board members submit themselves for re-nomination and re-appointment, at least once every three years.	1.1.8	Complied	
6	The Board conducts self-evaluation to assess its performance and effectiveness once during its term or every 3 years, whichever is shorter. Are there Board member(s) who have served for more than 10 consecutive years?	1.1.12	Complied Yes	
7	The charity discloses in its annual report the reasons for retaining Board member(s) who has served for more than 10 consecutive years.	1.1.13	Complied	
8	There are documented terms of reference for the Board and each of its Board committees.	1.2.1	Complied	
Conflict of Interest				
9	There are documented procedures for Board members and staff to declare	2.1	Complied	

S/N	Code Guidelines	Code ID	Response	Explanation
	actual or potential conflicts of interest to the Board.			
10	Board members do not vote or participate in decision-making on matters where they have a conflict of interest.	2.4	Complied	
Strategic Planning				
11	The Board periodically reviews and approves the strategic plan for the charity to ensure that the activities are in line with its objectives.	3.2.2	Complied	
Human Resource and Volunteer* Management				
12	The Board approves documented human resource policies for staff.	5.1	Complied	
13	There is a documented Code of Conduct for Board members, staff* and volunteers* (where applicable) which is approved by the Board.	5.3	Complied	
14	There are processes for regular supervision, appraisal and professional development of staff*. Are there volunteers* serving in the charity?	5.5	Complied Yes	
15	There are volunteers* management policies in place for volunteers*.	5.7	Complied	
Financial Management and Internal Controls				
16	There is a documented policy to seek Board's approval for any loans, donations, grants or financial assistance provided by the charity which are not part of its core charitable programmes.	6.1.1	Complied	
17	The Board ensures internal controls for financial matters in key areas are in place with documented procedures.	6.1.2	Complied	
18	The Board ensures reviews on the charity's internal controls, processes, key programmes and events are regularly conducted.	6.1.3	Complied	
19	The Board ensures that there is a process to identify, regularly monitor and review the charity's key risks.	6.1.4	Complied	

S/N	Code Guidelines	Code ID	Response	Explanation
20	The Board approves an annual budget for the charity's plans and regularly monitors its expenditure. Does the charity invest its reserves, including fixed deposits?	6.2.1	Complied Yes	
21	The charity has a documented investment policy approved by the Board.	6.4.3	Complied	
Fundraising Practices				
	Did the charity receive cash donations (solicited or unsolicited) during the year?		Yes	
22	All collections received (solicited or unsolicited) are properly accounted for and promptly deposited by the charity. Did the charity receive donations-in-kind during the year?	7.2.2	Complied No	
23	All donations-in-kind received are properly recorded and accounted for by the charity.	7.2.3		
Disclosure and Transparency				
24	The charity discloses in its annual report: i. Number of Board meetings in the year, and ii. Individual Board member's attendance. Are Board members remunerated for their Board services?	8.2	Complied No	
25	No Board member is involved in setting his or her own remuneration.	2.2		
26	The charity discloses the exact remuneration and benefits received by each Board member in its annual report. OR The charity discloses that no Board members are remunerated Does the charity employ paid staff?	8.3	 Yes	
27	No staff is involved in setting his or her own remuneration.	2.2	Complied	
28	The charity discloses in its annual report: i) The total annual remuneration (including any remuneration received in its subsidiaries), for each its three highest paid staff*, who each receives	8.4	Complied	

S/N	Code Guidelines	Code ID	Response	Explanation
	remuneration exceeding \$100,000, in bands of \$100,000; and ii) If any of the 3 highest paid staff* also serves on the Board of the charity. The information relating to the remuneration of the staff must be presented in bands of \$100,000. OR The charity discloses that none of its staff* receives more than \$100,000 in annual remuneration each			
29	The charity discloses the number of paid staff* who are close members of the family* of the Executive Head or Board Members, who each receives remuneration exceeding \$50,000 during the year, in bands of \$100,000. OR The charity discloses that there is no paid staff* who are close members of the family* of the Executive Head or Board Member, who receives more than \$50,000 during the year.	8.5	Complied	
Public Image				
30	The charity has a documented communication policy on the release of information about the charity and its activities across all media platforms.	9.2	Complied	



DATA PROTECTION

LLF staff regularly undergo annual refresher training on PDPA matters and that include an assessment component that all staff must pass. Staff are also regularly reminded of new and emerging modes of cyber threats.

REMUNERATION OF BOARD MEMBERS

The services of all Board members do not attract remuneration and all services rendered by Board Members are conducted voluntarily and in the spirit of pro-bono service. No remuneration has been paid to any trustees or members of the Governing Committee since the inception of LLF.

RELATED ENTITIES

Dr Lydia Seong had been employed as CEO, and is a full-time employed staff with effect from 1 Oct 2014. She receives remuneration in relation to her employment as CEO. Dr Lydia had been one of the founding members of LLF in 2002, but she has relinquished her Board appointments as ordinary member since 2020.

ATTENDANCE AT GOVERNING COMMITTEE MEETINGS FY2023

Dates	Tan Hee Teck	Ren Ee Chee	Carol Fong	Annabel Kang	Ben Mow	Dickson Poon	Charles Chuah	Eugene Ang
15 May 2023	✓	✓	✓	-	✓	-	-	✓
3 Oct 2023	✓	✓	-	✓	-	-	✓	✓
28 Dec 2023	✓	✓	✓	-	✓	-	✓	-

STAFFING

As at 31 December 2023, there were one full-time, two part-time administrative staff and one part-time social worker employed by the Foundation. To enable the full operational functions of the Foundation, LLF outsourced its payroll and financial accounting services to ABLE SEAS Limited, to provide bookkeeping and accounting services, and payroll services. LLF believes in close collaboration with key stakeholders, volunteers, community partners to achieve her functions of supporting patients and their families.

Since 2022, LLF's social worker is engaged on contract basis, under LLF Support (a pilot project co-funded by TBCHF Toteboard Community Health Fund) to develop a new community-based psychosocial programme for patients and their families affected by leukemia, lymphoma, myeloma and myeloproliferative neoplasms.

EXECUTIVE OFFICE

Dr Seong Peck Suet, Lydia is the Chief Executive Officer re-employed as a flexi- time staff since 1 July 2023.

PATIENT FINANCIAL ASSISTANCE

The Foundation had been working closely with medical social workers of all the government Restructured Hospitals to identify and provide financial assistance to needy patients who undergo expensive curative treatment for blood cancers.

During the year **2023**, LLF had approved applications for financial assistance from government restructured hospitals.

The financial subsidies amount to

more than S\$730,978 to 19 cases

and were referred mainly by the Singapore General Hospital and National University Hospital.

Since **2003**, a **total of 818 cases** had been approved for financial assistance that amounted to **more than S\$18.1 million.**

LLF also continues to work closely with the hospital teams (doctors, nurses and medical social workers) to continually support patients and their families in their treatment journey and beyond.



LLF SUPPORT (NEW PILOT PROJECT)

Our Foundation was successfully awarded co-funding grant from TBCHF to pilot a new programme named LLF Support. This is a 36-month pilot project (1 July 2023 to 30 June 2026) supported by TBCHF for the approved grant of \$258,592.

LLF Support is a community-based psychosocial support programme that aims to provide emotional and psychosocial support to patients, caregivers and families affected by blood cancers. This pilot programme will be targeted at

- (i) Patients undergoing stem cell transplants
- (ii) Lymphoma patients, which form the majority of blood cancers
- (iii) Chronic myeloid leukemia patients, who now survive well since the advent of TKIs (treatment drug)
- (iv) Young seniors, who are newly diagnosed with blood cancer

This programme will be delivered through

- (a) Education and awareness
- (b) Psychosocial and counselling support
- (c) Peer support
- (d) Referral to other services by establishing workflows with restructured public institutions and other SSAs

During the year, the following public education and awareness activities were held

- a) 13th National Myeloma Patient Forum (11 Mar 2023) In-person

LLF collaborated with SGH in the Myeloma Patient Forum held at Academia

- b) Singapore Lymphoma Scientific Symposium (18 Mar 2023) In-person conference

LLF collaborated with NCCS in the Inaugural Singapore Lymphoma Scientific Symposium where LLF's social worker gave a talk on 'Scanxiety: what is it and what you can do about it'. A total of 30 participants attended the talk on Scanxiety.

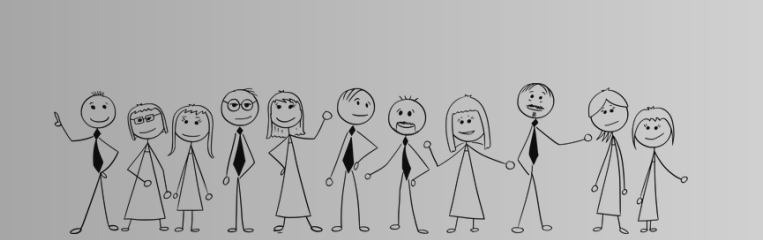
- c) Art Jamming for patients and caregivers (29 May 2023) In-person

12 patients and their family members gathered for an art jamming session for a time of bonding through canvas painting.



- d) Multiple Myeloma Patient Talk (12 Aug 2023) In-person
LLF's outreach event during the multiple myeloma patient support group. LLF established connection with the myeloma patient support group members.
- e) LLF Games night (17 Aug 2023) Online
LLF organised a trivia night for patients and families to have a time of bonding through games. Three runs of games night were held.
- f) CML Patient Forum (26 Aug 2023) In-person
LLF organised a talk for CML patients in collaboration with students from the Citi-YMCA Youth for Causes teams. Dr Charles Chuah was the guest speaker on the topic of CML
- g) MPN Forum (26 Aug 2023) In-person
LLF collaborated with SGH in the MPN Forum for patients
- h) TCM Forum for patients (7 Oct 2023) In-person
LLF organised a talk on traditional Chinese medicine for blood cancer patients. Guest speaker was Mr Ricky Ang, a Registered TCM Practitioner and Pharmacist. RI student volunteers gave a wonderful choral performance to cheer on our participants
- i) Sharing by patient with AML (19 Oct 2023) Online
LLF organised an online sharing by a patient with AML who underwent stem-cell transplant.
- j) Multiple Myeloma Support Group meeting (2 Nov 2023) Online
LLF facilitated a support group session for multiple myeloma patients and caregivers
- k) Thanksgiving event (29 Dec 2023) In-person
LLF organised and hosted a thanksgiving event, attended by 11 families, 24 persons in total). Patients and families got a chance to meet fellow patients and spent some time thinking back about their year as well as express their hopes for the coming year.
- l) Patient Counselling and Support (On-going)
LLF leveraged on technology and widespread use of Zoom to provide ongoing regular patient support during the year. As many of our patients are immunocompromised, the use of Zoom to provide such interactions is a lifeline to keep our patients to continue with their difficult treatment journeys.
- m) LLF continued participation in SDBCC and the Singapore Patient Advocate Connection (SPACe) 2023.





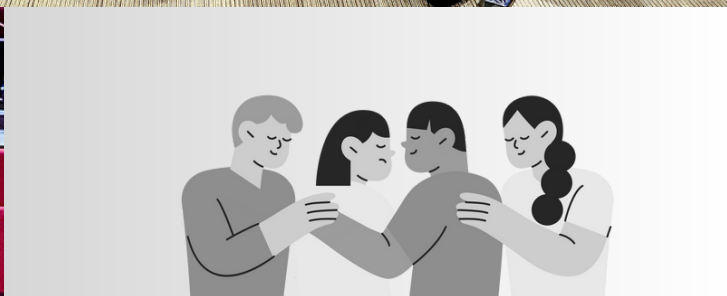
Art Jam 29 May 2023



CML Patient Symposium | 26 Aug 2023



TCM Health Talk
© Académia
(07.10.2023)





DONOR AND VOLUNTEER MANAGEMENT SYSTEM (NEW PROJECT)

LLF partnered with NCSS TechNGo project to update our donation and volunteer management system in the next three years. CCT approved project cost is \$152,843.50.

With the support of NCSS Community Capability Trust (CCT) Tech-and-Go Grant, we have partnered with Capelle Consulting to map out our digital needs. After the requisite tender and selection process, BizCube Solutions Pte Ltd has been appointed to develop our customised IT system to digitalise our donation and volunteer management processes. This digitalisation will be developed in stages and aims to complete by 2025.

CITI –YMCA YOUTH FOR CAUSES YFC

During the year, three teams from Citi-YMCA YFC helped fund-raised more than \$15,000 for LLF. Post pandemic, the students had utilised innovative and creative ways to conduct their activities and fundraising campaigns, such as online quiz and workshop, making handicrafts and encouraging messages for our beneficiaries. They have also jointly supported our CML event with performances and logistics, including as host for the event.

LLF continues to support this initiative by CitiBank and YMCA to provide our student leaders opportunities to support SSAs to do good together.

VOLUNTEERS AND FUNDRAISERS

During the year, we have several volunteers'-initiated campaigns to fundraise for us. Some of them were survivors of blood cancers and to pay-it-forward, they had cycled to raise awareness and fund-raised more than \$10,000 for our beneficiaries. We are very encouraged and deeply grateful for their resilience and exemplary efforts.



FUTURE PLANS AND COMMITMENTS

The Foundation is committed to continually support patients and their loved ones in their battle against leukemia, lymphoma, myeloma, myelodysplastic neoplasms and related blood cancers. LLF seeks to work collaboratively with all healthcare professionals and like-minded organisations to achieve her objectives. We will empower patients through education and knowledge so as to help them make informed decisions.

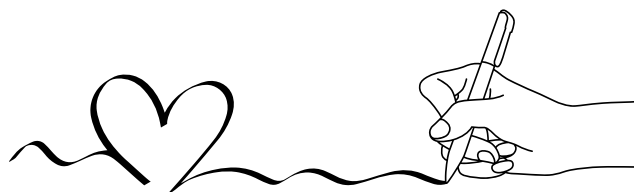
LLF will continue to raise awareness of blood cancers through talks and activities. We will continue to work with our energetic and wonderful volunteers through the Citi-YMCA Youth for Causes to raise awareness of blood cancers and to fundraise for LLF.

After much preparation and scanning of the community landscape, LLF is now poised to develop and implement our community psychosocial support programme for patients, caregivers and their families as we recognise this to be a need that it is not adequately addressed. We are encouraged to receive TBCHF grant for this pilot project and will continue to work tirelessly with key partners and stakeholders to bring this piece of work to fruition.

LLF is committed to our ongoing effort for Board renewal and succession. We continue to strive to achieve operational standards comparable to Charity Governance Award, Charity Transparency Award, and Data Protection Trustmark DPTM.

Glossary

ACE	Agency for Care Effectiveness
AIC	Agency for Integrated Care
CCF	Charity Capability Fund
CCT	Community Capability Trust
CML	Chronic Myeloid Leukemia
COC	Commissioner of Charities
COC	Commissioner of Charities
DVMS	Donor Volunteer Management System
FER	Fundraising Efficiency Ratio
GEC	Governance Evaluation Checklist
HEF	Health Endowment Fund
IPC	Institution of Public Character
LLF	Leukemia and Lymphoma Foundation
LLF Support	LLF Support
MCCY	Ministry of Culture, Community and Youth
MHA	Ministry of Home Affairs
MOH	Ministry of Health
MPN	Myeloproliferative Neoplasms
MSF	Ministry of Social and Family Services
NCCS	National Council of Social Services
NCIS	National Cancer Institute Singapore
NCSS	National Council of Social Services
NUH	National University Hospital
ROS	Registry of Societies
SDBCC	Singhealth Duke-NUS Blood Cancer Centre
SGH	Singapore General Hospital
SPAN	Singhealth Patient Advocacy Network
SSAs	Social Service Agencies
TBCHF	ToteBoard Community Health Fund
TKIs	Tyrosine Kinase Inhibitors
TOR	Terms of Reference





**WITH A
GRATEFUL
HEART**

We appreciate all our donors, volunteers and supporters for enabling us in this mission! Looking forward to more years of partnership with you to connect & impact lives!

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LLF2003



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(LLF Donation Page)

